

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Greater FY20-020 - Football Helmet & Shoulder Pad Purchase and/or Reconditioning

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#### Introduction

##### Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-020 – Football Helmet & Shoulder Pad Purchase and/or Reconditioning, starting July 1, 2019 through June 30, 2022, with an option for two (2) additional one (1) year renewal periods. The Athletics department for each high school purchases and stocks the equipment.

#### Goods/Services Description

##### Responsible: Athletics and Student Services

This Bid is used by the Athletics and Student Services Department to provide physical protection for student football athletes. The football helmets and shoulder pads that are used by the football athletes are reconditioned to meet national safety standards annually. The helmets are also replaced every five (5) years through the purchasing of new helmets.

#### Procurement Method

##### Responsible: PWS

The solicitation ran from April 25, 2019 through May 20, 2019. There were two hundred, and ninety-three (293) vendors notified, six (6) vendors downloaded the ITB, and two (2) bids were received before bid opening. The bid is awarded by item or by group, to the lowest responsive and responsible Bidder(s) meeting all specifications, terms, and conditions.

The bid is being awarded to Kranos Corporation d/b/a Schutt Sports, who has provided this service for many years. The current bid is awarded to this Vendor that started April 15, 2014 through June 30, 2019, with an approved spending authority of \$1,365,000.

The Affirmative Procurement Initiative (API) implemented in this solicitation is Voluntary S/M/WBE Distributorship Development Program in which SBBC encourages manufacturers to establish authorized dealerships or distributorships with S/M/WBE suppliers of their products on a non-discriminatory basis.

#### Financial Impact

##### Responsible: PWS and Athletics and Student Services

The total spending authority requested is \$750,000, as demonstrated in the breakdown below:

Monthly Average Expenditure	\$ 20,541
Number of Months	x 36
Estimated Forecast Spend	\$739,476
<b>Total spend authority (rounded)</b>	<b>\$750,000</b>

The funding source will come from the Athletic & Student Activities operating budget.